



CREATURE SHOP "BUSINESS DEVELOPMENT AND PRODUCTION" INTERNSHIP - LOS ANGELES LOCATION ONLY

Jim Henson's Creature Shop™ seeks intern for its Business Development Department. This is an unpaid position; a stipend at the end of the internship will be provided; proof of earning college credit is required. The duties of the position include research, data entry, filing, as well as general office assistant/runner duties. The intern will learn both the business development and production aspects of the industry and will report to our Director of Business Development.

Required knowledge/skills: Microsoft Office; Excel proficient; strong organizational and communication skills. Interest in/knowledge of the film/TV industry and an artistic background are a plus, but not required.

Specifics: Minimum of 2-3 days per week. The hours are 10:00 a.m. – 5:00 p.m. The intern must provide his/her own transportation. The duration of the internship is now through the end of August, with a possible extension.

To apply for this internship please e-mail:

- A one-page resume
- A cover letter referencing the position you are applying for, and specifically stating reasons why you are interested in interning at Jim Henson's Creature Shop, and why you feel you'd be a good fit for this position and our company. Please cite past work experience or college activities that speak to your qualifications.

ATTENTION: Jeremy Nocon
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